**FRHPS Uniform Shop**

**Terms & Conditions as at September 2020**

**Introduction**

* The Uniform Shop aims to provide a cost-effective method for families to purchase certain items of school uniform.
* Proceeds from the Uniform Shop are a key part of the fundraising activities of the FRHPS, which benefits the School Community as a whole.
* The Uniform Shop is staffed by parent volunteers who kindly give up their time to provide this service to the School Community. Please ensure the guidelines below are followed at all times, in relation to donations and purchases.

**Purchasing Uniform from the Uniform Shop.**

Until recently, the Uniform Shop was open every Friday morning between 8 and 9am during term time. Due to current COVID-19 restrictions, this will sadly no longer be possible.

 Instead, the Uniform Shop representatives will be holding pop-up shops around 1 to 2 times per term. Notice of pop-up shops will be given via Parent Mail. All parents wishing to attend a pop-up shop must email Mrs Lamont at Francesca.lamont@rydeshill.com in advance, with full details of items they wish to purchase.

In the event of an urgent uniform request, please email Mrs Lamont, who will do her best to assist.

Payment must be made by card only; cash and cheques may not be accepted.

All items purchased from the Uniform Shop are made on a no return/no exchange basis.

**Uniform Donations**

Donations of good quality uniform are gratefully received. However, while many items of school uniform can be re-sold in the Uniform Shop, there are certain used items that can no longer be accepted for re-sale.

Please ensure you comply with the “Condition of Uniform” section below when making a donation.

The table below sets out what items can and cannot be donated from September 2020 onwards. Please check the table below before making a donation, and remove any items from the “no thank you” list, unless they are new and unused.

|  |  |
| --- | --- |
| **Yes please:** | **No thank you:** |
| **Uniform:** | **Uniform:** |
| Blazers | Socks and tights |
| Puffa coats | Art aprons (prep and pre-prep) |
| Pinafores | Prep prizegiving gloves |
| Summer dresses | Winter beanies |
| Blouses | School shoes |
| Kilts |  |
| Cardigans |  |
| Boaters (only if in excellent condition please) |  |
| Berets (only if in excellent condition please) |  |
| Hat pins |  |
| Waterproofs |  |
| **PE Kit:** | **PE Kit:** |
| Skorts | PE caps |
| PE T-shirts (prep and pre-prep) | Sports socks |
| Skins (tops and bottoms) | Pre-Prep PE Bags |
| PE Sweatshirts (pre-prep) | Trainers |
| Track Tops and Bottoms (Prep) |  |
| Prep PE Bags |  |
| Gymnastic leotards |  |
| **Ballet:** | **Ballet:** |
| Ballet cardigans | Ballet leotards |
| Georgette skirts | Ballet shoes |
| Character skirts | Character shoes (Miss Anna may be able to re-sell them for you) |
| **Swimming:** | **Swimming:** |
|  | Swimming costumes and trunks |
|  | Swimming hats |
|  | Swimming bags |

**Condition of Uniform**

All donations to the Uniform Shop must be current uniform and in good condition. Before donating, please:

* check the condition of each item. Uniform that is stained, ripped, darned, missing buttons or defective in any way should not be donated;
* remove all name tags (but please do not cut off labels that show the size of the item);
* empty all pockets;
* wash and press the uniform; and
* submit on hangers, where possible.

Blazers are particularly welcome donations to the Uniform Shop. However, if you would like to receive proceeds from any eventual sale of your blazer, it must be dry cleaned before donation and dry cleaning tags should be left attached. If the blazer has not been dry cleaned, the cost of cleaning may need to be deducted from any payment to you, if the blazer is sold. If you would like to donate a blazer without receiving any sale proceeds, you do not need to dry clean it beforehand.

**Proceeds of Sale**

* Proceeds from the FRHPS Uniform Shop are a key part of the fundraising activities of the FRHPS.
* While the Uniform Shop cannot guarantee that your items will be sold, if you would like to receive a proportion of the proceeds of any eventual sale, each item:
1. must meet the “Condition of Uniform” requirements above;
2. blazers must be dry cleaned, with cleaning tag attached; and
3. must be clearly labelled with all details completed on each label and secured with a safety pin.
* In the event of a sale of a labelled item, the proceeds will be divided, 50% to the donor and 50% to FRHPS funds.
* If you would like FRHPS to receive 100% of the proceeds of any sale of your items, you do not need to attach any labels.

**General**

* Any items donated without labels will be assumed to be a donation, for which FRHPS will receive 100% of the proceeds of sale.
* FRHPS reserve the right to dispose of items deemed unsatisfactory for sale.
* FRHPS does not guarantee the sale of any items.
* Any items unsold after a period of 2 years will either be disposed of or considered a donation, with the proceeds of any sale of those items being donated 100% to FRHPS.