

OUR VALUES

We enrich through a broad and varied curriculum

Job Description

Job Title:	Teacher of PE & Games (maternity cover)
Line Manager:	Director of Sport
Department:	Sports

Job Summary

To contribute to the delivery of high-quality PE and Games across both Tormead Prep and Senior Schools, while supporting the wide-ranging co-curricular sports clubs and weekly fixtures. A specialism in netball would be advantageous.

Main Responsibilities

Teaching:

- Plan, deliver, and evaluate engaging PE and Games lessons across Prep and Senior School age groups.
- Support the organisation and delivery of co-curricular sports clubs before, during, and after school.
- Assist with the planning, coaching, and supervision of competitive fixtures during the week and, when required, at weekends.
- Promote skill development, teamwork, and sportsmanship among pupils of all abilities.
- Contribute to the development of netball provision within the school, including training sessions and team management, where appropriate.
- Collaborate with colleagues to ensure a consistent, high-quality sporting experience across both schools.
- Maintain high standards of pupil behaviour, safeguarding, and health and safety during lessons, clubs, and fixtures.
- Support the organisation of sports events, tournaments, and whole-school activities.
- Provide feedback on pupil progress and contribute to assessments and reports as required.
- Act as a positive role model, inspiring participation, enthusiasm, and a lifelong enjoyment of sport.

Continuing Professional Development:

- Attend relevant child safeguarding training and other mandatory induction training.
- Evaluate own professional performance and be committed to improving own practice through appropriate training and development.
- Engage actively in the performance review process.

General:

- Manage students' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the School's behaviour policy.
- Maintain good order and discipline among students and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
- Attend meetings as required (departmental, staff, pastoral, parent meetings, INSET, etc.).
- Promote the school in a variety of different contexts, including attending curriculum and marketing events where appropriate, and interactions with parents and prospective parents and students.
- Assist with supervision and covering for absent colleagues when required.
- Maintain confidentiality at all times in respect of school related matters and to prevent disclosure of confidential and sensitive information.
- Actively promote and model good practice in equality, diversity, and inclusion, and to support and uphold fundamental British values.
- To promote and uphold the ethos and values of Tormead School.
- To adhere to all School policies, procedures, and risk assessments, including safeguarding, child protection and health and safety.

This job description is not intended to be a comprehensive statement of procedures and responsibilities but instead sets out the principal expectations of the school in relation to the post holder's professional responsibilities and duties. The post holder shall be required to carry out other duties as necessary and required to meet the changing needs of the school.

Safeguarding Children

The postholder is responsible for promoting and safeguarding the welfare of children and young persons with whom they come into contact, and to adhere to and ensure compliance with the School's Safeguarding Policy at all times. If, in the course of carrying out their duties, the postholder becomes aware of any actual or potential risks to the safety or welfare of children in the School, they must report any concerns to one of the school's Designated Safeguarding Leads in accordance with the School's policies and procedures.

Key Relationships

Internal: Director of Sport, Head of Netball, Assistant Director of Sport (Co-Curricular), students

External: Parents, external providers, other schools, professional organisations

Person Specification		
	Essential Criteria	Desirable Criteria
Qualifications & Training	<ul style="list-style-type: none"> Well qualified graduate Qualified Teacher status (or equivalent) Evidence of continuing and relevant professional development. 	<ul style="list-style-type: none"> Level 2 netball coaching qualification First Aid qualification D1 minibuss licence
Experience	<ul style="list-style-type: none"> Previous experience of teaching and coaching within schools Evidence of either coaching netball or playing netball to a high standard Proven record of developing and sustaining positive working relationships Proven experience of working as part of a team with the ability to work independently 	<ul style="list-style-type: none"> Experience of elite netball, both as a coach or teacher Proven experience of successfully contributing to or running co-curricular clubs and activities
Knowledge & Understanding	<ul style="list-style-type: none"> Excellent verbal communication skills with the ability to communicate clearly and in a professional manner A passion for and love of working with children and young people Ability to effectively plan, resource, and organise projects and tasks IT proficient and a confident use of Microsoft Office suite Understanding of and a commitment to safeguarding Good decision-making, time management, and prioritising skills 	<ul style="list-style-type: none"> Knowledge and understanding of and a commitment to equal opportunities and health and safety An understanding of the independent school sector
Skills & Abilities	<ul style="list-style-type: none"> Ability to use a range of teaching strategies to meet the needs of all students Energy and enthusiasm that can inspire all pupils through sport A warm and professional presence Able to remain calm and professional in all situations, thinking clearly in unforeseen situations 	