



RYDES HILL

PREPARATORY SCHOOL & NURSERY

ALL-YEAR-ROUND NURSERY FEE SCHEDULE 2023/24 (from 1 September 2023)

Our Nursery is open 48 weeks of the year, except 8 Bank Holidays and 2 staff training days in September. It will be closed on:

- Bank Holidays
- 10 days in the summer
- 5 days at Easter
- 5 days at Christmas
- For two Inset days in September for staff training

Parents have the option to take up to 10 additional days (2 weeks) at any time of the year outside of the fixed Nursery closed dates. This will be pro-rated according to the number of days/sessions attended per week and your child's start date (the year runs from September to August). There is no charge for these optional pro-rated days. This allows parents to benefit from cheaper holidays outside of the school holiday periods).

Nursery Fees

The Nursery day runs from 7.30am to 6pm, Monday to Friday with a choice of two sessions. The minimum number of sessions you may book is four half day sessions or two full day sessions. Breakfast is served at 7.30am, lunch at 11.45am and light supper at 4.45pm:

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| ▪ 7.30am to 6pm - includes breakfast lunch and a light supper | £90 per day* |
| ▪ 7.30am to 1pm - includes breakfast and lunch | £46 per day |
| ▪ Late pick up charge | £25 per 15 minutes or part thereof |

* Early Years Funding credits/stretched funding have not been reflected in the above daily rates. With funding, the estimated discount is approximately £10.85, depending on the start date. For further details of the 15 hours and/or 30 hours funding, please contact the Bursar at finance@rydeshill.com

Surrey County Council 15 Hours 'Extended' (30hrs) Funding

Parents who fulfil Government requirements for the additional 15 hours may use this entitlement, however only three hours per morning or six hours per day in total may be claimed. If you are eligible to receive this funding you must register through the 'childcare choices' portal (<https://www.childcarechoices.gov.uk>) All parents who receive SCC funding are required to re-confirm their status on a termly basis. A declaration form will be sent to parents each term and the original must be returned to the Bursar by the last day of the previous term. If this form is not received, the funding cannot be applied.

All year-round Nursery fees are charged to correspond with the Early Years Funding periods. Parents paying with Childcare Vouchers can do so monthly, but any balance not covered by Childcare Vouchers must be paid within 14 days of the date of invoice.

Nursery fees are due on or before the first day of term. There is an administration charge of £25 for the second and subsequent letters sent to parents notifying them of late payment. Should fees remain outstanding after the third week of term, it is the School's policy to charge 2% per month for each month or part thereof that fees are paid after the due date. No reduction of fees is made for absence.

Childcare Vouchers and Tax-Free Childcare

The School is registered with several Childcare Voucher providers. The School is happy to accept Childcare Vouchers and Tax-Free Childcare payments for all costs incurred during a child's time in Nursery, Breakfast Club and Stay & Play. Please contact the Bursar for further details.

Registration Fee

Upon application to the School, a non-refundable registration and administration fee of £100 is payable.

Acceptance of Place – Deposit

Upon acceptance, an advance payment of £500 is to be paid for each child. This payment will be returned at the end of the final term. If the child's parents live outside the UK at the time of Registration, a full term's fees are required as a Deposit.

Sibling Reduction

A 25% reduction on fees will be given for the third and subsequent members of a family, all of whom attend at the same time. No one child can be the recipient of two fee discounts i.e. bursary and third sibling discount. The greatest award applies.

Notice

One term's notice in writing, or a term's fees in lieu of notice, is required by the first day of term should a parent wish to remove a child from the Nursery for any reason. Two terms' notice in writing is required for a Pupil entering our Kindergarten Class.

OUR BANK DETAILS ARE:

Account Name: Rydes Hill School

Bank: Royal Bank of Scotland

Branch: 10 North Street, Guildford, Surrey GU1 4AF

Sort Code: 16-20-30

Account No: 11808199

International Payments: Royal Bank of Scotland IBN Code: GB64RBOS16203011808199

Fees are reviewed each Spring Term by the Governing Body and communicated to the School before Summer Term commences.